

Kentucky Office of the Secretary of State

TREY GRAYSON

**Division of Corporations
Business Filings**
PO Box 718
Frankfort, KY 40602
(502) 564-3490
<http://www.sos.ky.gov>

Articles of Incorporation Non-Profit Corporation

NAI

Please note: This form does not comply with 501 (C) status. You should contact the Internal Revenue Service prior to filing the Articles of Incorporation.

For the purposes of forming a non-profit corporation in Kentucky pursuant to KRS Chapter KRS 273, the undersigned incorporator hereby submits the following Articles of Incorporation to the Office of the Secretary of State for filing:

Article I: The name of the corporation is _____.

Article II: The purpose for which the corporation is organized _____.

Article III: The name of the registered agent is _____.

and the street address of the corporation's initial registered office in Kentucky is _____.

Street Address (No Post Office Box Numbers)

City

State

Zip Code

Article IV: The mailing address of the corporation's principal office is _____.

Street or PO Box Number

City

State

Zip Code

Article V: The number of directors (minimum of three (3) required) constituting the initial board of directors is _____.

The names and mailing addresses of the persons who are to serve as the initial board of directors are as follows:

Name

Street or PO Box Number

City

State

Zip Code

Name

Street or PO Box Number

City

State

Zip Code

Name

Street or PO Box Number

City

State

Zip Code

Article VI: The name and mailing address of the incorporator is _____.

Name

Street Address or Post Office Box Number

City

State

Zip Code

Name

Street Address or Post Office Box Number

City

State

Zip Code

Name

Street Address or Post Office Box Number

City

State

Zip Code

Executed by _____, _____ on _____.

Printed name of an Incorporator

Signature of aforementioned Incorporator

Date

I, _____, consent to serve as the registered agent on behalf of the corporation.

Type/Print Name of Registered Agent
or Corporation serving as Registered Agent

Signature of Registered Agent or Individual signing on behalf of the
corporation serving as Registered Agent

Title of Individual Signing on behalf of the corporation serving as Registered
Agent (if applicable)

APPLICATION FOR ARTICLES OF INCORPORATION (Non-Profit Corporation)

NON-PROFIT CORPORATE NAME

The corporate name must contain the word "corporation," "incorporated," or the abbreviation "Inc." or the word "corporation" or the abbreviation "Co.," but if the word "corporation" or the abbreviation "CO." is used it may not immediately proceeded by the word "and" or the abbreviation "&." A corporation name must be distinguishable upon the records of the Office of the Secretary of State from any other name on record with the Office of the Secretary of State.

PURPOSE

Corporations may be organized under KRS 273.161 to 273.390 for any lawful purpose or purposes, including, without being limited to charitable benevolent; eleemosynary; educational; civic; patriotic; political; governmental; religious; social; recreational; fraternal; literary; cultural; athletic; scientific; agricultural; horticultural; animal husbandry; and professional, commercial, industrial or trade association; but labor unions, cooperative incorporations and incorporations subject to any of the provisions of the insurance laws or banking laws of this state may not be organized under KRS 273.161 to 273.390.

REGISTERED OFFICE AND REGISTERED AGENT

The registered office of the corporation must be in Kentucky and contain street address or other specific location (Highway, Rural Route, Building etc.) A post office box is insufficient for the registered office address. The registered agent may be an individual resident of Kentucky, a Kentucky corporation, a Kentucky non-profit corporation, a Kentucky limited liability corporation, a foreign corporation, a foreign non-profit corporation, a foreign limited liability corporation authorized to transact business in Kentucky. The company seeking formation shall not act as its own registered agent.

CONSENT OF REGISTERED AGENT

Unless the registered agent signs the articles, the corporation must deliver with the articles of incorporation, the registered agent's consent to the appointment. The registered agent must give written consent to act as agent on behalf of the corporation. If the registered agent is a corporation an officer or the chairman of the board of directors must sign on behalf of the corporation. If the registered agent is a limited liability corporation and management of the corporation is vested in one or more managers, a manager must sign on behalf of the limited liability corporation. If management of the corporation is vested in its members, a member must sign. The person signing on behalf of the business entity acting as agent must designate the title or capacity in which he or she signs

PRINCIPAL OFFICE ADDRESS

The principal office is the office (in or out of this state) so designated in writing with the Office of the Secretary of State where the principal executive offices of the corporation are located.

DOCUMENT DELIVERY

All articles of organization will be sent to the return address on the outer envelope. If no address is found, the formation documents are sent to the principal office. If the organizer wishes for correspondence from the Office of the Secretary of State to be sent to an individual or corporation address other than those above, a request must be submitted in writing affirming that request. All other communication and notification shall follow the process prescribed in Kentucky Revised Statute.

ADDITIONAL ARTICLES OF INCORPORATION OR NEED TO MODIFY THE EXISTING FORM

If this form does not comply with the articles of incorporation that you wish to file (ie: additional articles, signatures, etc.), please disregard this form and send a drafted executed copy of the articles of incorporation according to KRS 271B to the address below.

BOARD OF DIRECTORS

The number of directors of a non-profit corporation shall not be less than 3. The directors constituting the first board of directors shall be named in the articles of incorporation and shall hold office until the first annual election of directors.

REQUIREMENTS FOR DOCUMENTS TO BE PROPERLY FILED

The articles of incorporation must be signed by an incorporator. Documents must be submitted either typed or printed in black ink.

NUMBER OF COPIES

Submit the original signed articles of incorporation and two exact or conformed copies. One file-stamped copy must then be filed with the county clerk of the county in which the corporation's registered office is situated. Two file-stamped copies will be returned to the corporation as evidence of filing.

FILING FEE

The filing fee for Articles of Incorporation for a non-profit corporation is \$8.00. Your check should be made payable to the "Kentucky State Treasurer."

MAILING ADDRESS

Trey Grayson
Office of the Secretary of State
P. O. Box 718
Frankfort, KY 40602-0718

OFFICE LOCATION

Room 154, Capitol Building
700 Capital Avenue
Frankfort, KY 40601
Hours of Operation: 8:00 AM-4:30 PM ET

CONTACT INFORMATION AND NAME AVAILABILITY

If you have any questions, need additional forms or wish to search for name availability, please feel free to visit our website at www.sos.ky.gov or call 502-564-3490.

FUTURE DOCUMENTATION REQUIREMENTS AND DEADLINES: The non-profit corporation must file an **annual report** with the Office of the Secretary of State between January 1 and June 30 of the year following the calendar year in which the corporation was formed. Subsequent annual reports must be filed with the Office of the Secretary of State between January 1 and June 30 of the following calendar years. A **statement of change** of the registered agent and/or registered office address or principal office address must be filed with the Office of the Secretary of State whenever a change has occurred involving any of the above categories. You may file your statement of change or annual report online at www.sos.ky.gov.